MeeSeva Citizen Charter							
Total Count	**Sl.No**	**Department**	**Service name**	**Service Level & Category**	**Service Charge**	**Statutory Charge**	**Total(Rs)**
1	1	UIDAI	Know Your AADHAAR	15 Minutes, Cat A	25/-	Nil	25/-
2	2		Seed Your AADHAAR	15 Minutes, Cat A	25/-	Nil	25/-
3	3		Aadhar Daily Enrolment Data	15 Minutes, Cat A	25/-	Nil	25/-
4	1	REVENUE	Adangal /Pahani Corrections	15 Days	35/-	Nil	35/-
5	2		Agricultural Income Certificate	1st Time-7 Days, 2nd Time & There after 15 Min*	35/-	Nil	35/-
6	3		Apathbandhu Application	1 year, Cat B	35/-	Nil	35/-
7	4		Appeals On Demarcation (HYD)	45 days , Cat B	35/-	1300/-	1335/-
8	5		Certified Copies of Records of Measurement (HYD)	15 days , Cat B	35/-	1300/-	1335/-
9	6		Certified Copies Of Protected Tenant	15 Days, Cat B	35/-	Nil	35/-
10	7		Certified copies of TSLR	7 Days, Cat B	35/-+ postal charges	As Stipulated	35/-+ postal charges
11	8		Certified copies of certificates issued by RDO	15 Days, Cat B	35/-	Nil	35/-
12	9		Certified copies of Panchanama	15 Days, Cat B	35/-+Postal Charges	Nil	35/- + Postal Charges
13	10		Certified copies of Chesala Pahani	15 Days, Cat B	35/-+ postal charges	As Stipulated	35/-+ postal charges
14	11		Copy of village Map	15 Days, Cat B	35/-+ postal charges	200/- Per sheet	35/- + 200/- Per Sheet
15	12		Copy of FMB	15 Minutes, Cat A	25/-	50/- Sheet	25/- + 50/- Per Sheet
16	13		Demarcation(HYD)	30 days , Cat B	35/-	1250/-	1285/-
17	14		Duplicate Copy of Certificate-Income	15 Minutes, Cat A	25/-	Nil	25/-
18	15		Duplicate Copy of Certificate-Integrated	15 Minutes, Cat A	25/-	Nil	25/-
19	16		Duplicate Copy of Certificate-Residence	15 Minutes, Cat A	25/-	Nil	25/-
20	17		Duplicate Pattadar Pass Book Service (Tahsildar)	60 days , Cat B	35/-+100 for printing	100/-	235/-
21	18		EBC certificate	Cat B, 7 Days	35/-	Nil	35/-
22	19		Extract of Adangal / Pahani	15 Minutes, Cat A	25/-	Nil	25/-
23	20		Extract of D-Form Patta Application	7 Days, Cat B	35/-+ postal charges	Nil	35/-+ postal charges
24	21		Extract Of House Site patta	7 Days, Cat B	35/-+ postal charges	Nil	35/-+ postal charges
25	22		Extract of ROR 1B	15 Minutes, Cat A	25/-	Nil	25/-
26	23		Certified Copies of Faisal Patti	15 Days, Cat B	35/-+ postal charges	Nil	35/-+ postal charges
27	24		Family Member Certificate (Social security schemes & govt.	Cat B, 30 Days	35/-+Postal Charges*	Nil	35/-
28	25		F-Line Petitions	30 Days, Cat B	35/-+Postal Charges*	As Stipulated	35/- + 250/- challan amount
29	26		Income Certificate	1st Time-7 Days, 2nd Time & There after 15 Min*	35/-+Postal Charges*	Nil	35/-
30	27		Integrated Certificate (Caste-Nativity-Date of Birth)	1st Time-30 Days, 2nd Time & There after 15 Min*	35/-+Postal Charges*	Nil	35/-
31	28		ISES- INCOME FEE REIMBURSEMENT	Cat A, 15 Minutes	25/-	Nil	25/-
32	29		ISES-INCOME CERTIFICATE	Cat A, 15 Minutes	25/-	Nil	25/-
33	30		ISES-INTEGRATED CERTIFICATE	Cat A, 15 Minutes	25/-	Nil	25/-
34	31		ISES-RESIDENCE CERTIFICATE	Cat A, 15 Minutes	25/-	Nil	25/-
35	32		Certified Copies of Khasra Pahani	15 Days, Cat B	35/-+ postal charges	Nil	35/-+ postal charges
36	33		Application for LAND CONVERSION	60 days, Cat B	35/-	5% of basic value of land for GHMC, GVMC and VMC limits; for other	35/- + 5% of basic value of land for GHMC, GVMC and VMC limits; for other areas, 9%;
37	34		LATE REGISTRATION OF BIRTH	60 Days	35/-	Rs.5/- for every addl year of late Registration	35/- + Rs.5/- for every addl year of late Registration
38	35		LATE REGISTRATION OF DEATH	60Days	35/-	Rs.5/- for every addl year of late Registration	35/- + Rs.5/- for every addl year of late Registration
39	36		Loan Eligibility Card	15Days, Cat B	35/-+Postal Charges*	Nil	35/- + Postal Charges.
40	37		Localization of Properties(HYD)	30 days , Cat B	35/-+Postal Charges*	1250/-	1285/- + Postal Charges

41	38		Money Lending License	Fresh - 45 Days, Renewal - 60 Days	35/-	Fresh - 1000/- , Renewal - 750/-	Fresh - 1035/- , Renewal - 785/-
42	39		Mutation of revenue Records + Pattadhar Passbook	60 days , Cat B	35/-	100/-	135/-
43	40		National Family Benefit Scheme Application	1 year	35/-	Nil	35/-
44	41		No Earning Member Certificate	1st Time-7 Days, 2nd Time & There after 15 Min*	35/-+Postal Charges*	Nil	35/-
45	42		NOC for Construction of New/Existing House in a village or t	30 Days, Cat B	35/-	2000/-	2035/-
46	43		OBC Certificate	30 Days, Cat B	35/-	Nil	35/-
47	44		Old Adangal/Pahani details	Cat B, 30 Days	35/-+Postal Charges	Nil	35/-
48	45		Pattadar Pass Book Replacement Service (EPASSBOOK-Rep	60 days , Cat B	35/-+100 for printing	Nil	135/-
49	46		Pawn Broker License	Fresh - 45 Days, Renewal - 30 Days	35/-	Fresh - 1000/- , Renewal - 750/-	Fresh - 1035/- , Renewal - 785/-
50	47		Possession Certificate (for House Site Purpose)	7 days, Cat B	35/-+Postal Charges	Nil	35/-
51	48		Prajavani	Cat B, 15 Days	35/-	Nil	35/-
52	49		Residence Certificate-Passport	1st Time-7 Days, 2nd Time & There after 15 Min*	35/-	Nil	35/-
53	50		Residence Certificate -GENERAL	1st time -7 Days, & thereafter - 15 Minutes	35/-+Postal Charges*	Nil	35/- + Postal Charges.
54	51		Certified Copies of Sethwar / Suplementary Sethwar/Resetti	15 Days, Cat B	35/-+ postal charges	Nil	35/-+ postal charges
55	52		Sub-divisions of lands	30 Days, Cat B	35/-+Postal Charges*	Nil	35/- + Statutory Charges
56	53		New Pattadhar Passbook(EPASSBOOK-New)	60 days , Cat B	35/-	100/- for printing	135/-
57	54		Certified Copies of Wasool Baqi	15 Days, Cat B	35/-+ postal charges	Nil	35/-+ postal charges
58	55		Change of Name Certificate	15 days, Cat B	35/- + Postal Charges.	Nil	35/- + Postal Charges.
59	56		No Property Certificate	60 days, Cat B	35/- + Postal Charges.	Nil	35/- + Postal Charges.
60	57		Agricultural Land Value Certificate	30 days, Cat B	35/- + Postal Charges.	Nil	35/- + Postal Charges.
61	58		Small/Marginal farmer Certificate	7 Days, Cat B	35/- + Postal Charges.	Nil	35/- + Postal Charges.
62	59		Permission for Digging a Agricltural well/Drinking water wel	15 Days, Cat B	35/- + Postal Charges.	1100/- for Big Farmers, 600/- for small/Marginal Farmers	1135/- for Big Farmers, 635/- for small/Marginal Farmers
63	60		Extract of ORC (Occupancy Rights Certificate)	15 Days, Cat B	45/- +Postal Charges	Nil	45/- +Postal Charges
64	61		Renewal of Cinema Licence	15 Days, Cat B	35/- +Postal Charges	for 1 year - 1000/- for 2years-2000/-	1035/- for 1 year , 2035 for 2 years
65	62		Certified copies of NOC under explosive Act	15 Days, Cat B	45/- + Postal Charges	Nil	45/- + Postal Charges
66	63		Certified copies of NOC under Petroleum Act	15 Days, Cat B	45/- + Postal Charges	Nil	45/- + Postal Charges
67	64		Cracker License For Diwali (After Collector delegates)	30 days,Cat B	35/-	300/-	335/-
68	65		Issue of TONCH Map	7 days, Cat B	35/-	50/-	85/-
69	66		Issue of NOC for Construction of Cinema Hall	45 days , Cat B	35/-	Nill	35/-
70	67		ISSUE OF ARM LICENCE(Fresh)	45 days , Cat B	35/-	750/-	785/-
71	68		ISSUE OF ARM LICENCE(Renewal)	45 days , Cat B	35/-	375/-	410/-
72	69		ISSUE OF OCCUPANCY RIGHTS CERTIFICATES FOR INAM LA	90 days, Cat B	35/-	NILL	35/-
73	70		Refund of Trade deposits to dealers in case of resignation o	30 days , Cat B	35/-	NILL	35/-
74	71		NOC for Construction of Cinema Halls	45 days , Cat B	35/-	NILL	35/-
75	72		Storage of Explosive Material License	30 Days, Cat B	35/-	1000/-	1035/-
76	73		Issue of NOC for storing of Petroleum Products	45 days , Cat B	35/-	NILL	35/-
77	74		Grant of License for Storage of Explosive Material	30 days , Cat B	35/-	1000/-	35/-
78	75		Permission to run the benefit show	Cat B, 30 Days	35/- + Postal Charges.	Nil	35/- + Postal Charges.
79	1		Encumbrance Certificate	Same Day If Submitted before 2 PM, Cat B	25/-	200/- for Below 30 Years and 500/- for above 30 years	225/- for below 30 years and 525/- for above 30 years
80	2		Certified Copy of Registration Document	15 Min, Cat A	25/-	200/-	225/-
81	3		Certified Copy of Bye-laws	15 Min, Cat A	25/-	100/-	125/-
82	4		Certified copy of Certificate of Registration Firms	15 Min, Cat A	25/-	100/-	125/-

83	5	REGISTRATION & STAMPS	Certified copy of Certificate of Registration Societies	15 Min, Cat A	25/-	300 /-	325/-
84	6		Pre-Registration /Slot Booking	15Min, Cat A	35/-	300/-	335/-
85	7		Registration of Society	Cat B, 3 days	35/-	500/-	535/-
86	8		Registration of Firm	Cat B, 3 Days	35/-	100/-	135/-
87	9		Firm name Change	Cat B, 3 Days	35/-	100/-	135/-
88	10		Dissolution of firm	Cat B, 3 Days	35/-	100/-	135/-
89	11		Amendments of society	Cat B, 3 Days	35/-	300/-	335/-
90	12		Submission of Appeal	Cat B, 3 Days	35/-	300/-	335/-
91	13		Pre-Registration - Data Entry and Slot Booking(Agriculture)	Cat A, 15 Minutes	25/-	Nil	25/-
92	14		Pre-Registration - Data Entry and Slot Booking(Flat)	Cat A, 15 Minutes	25/-	Nil	25/-
93	15		Pre-Registration - Data Entry and Slot Booking(House)	Cat A, 15 Minutes	25/-	Nil	25/-
94	16		Pre-Registration - Data Entry and Slot Booking(Plot)	15 Minutes,Cat A	25/-	Nil	25/-
95	1	MUNICIPAL ADMINISTRATION	Birth Certificate – GHMC	15 Minutes,Cat A	25/- per transaction + 5/- per additional copy	20/- per copy of certificate	45/- + 25/- per additional copy
96	2		Death Certificate – GHMC	15 Minutes,Cat A	25/- per transaction + 5/- per additional copy+ Postal Charges*	20/- per copy of certificate	45/- + 25/- per additional copy
97	3		Birth Certificate Corrections - GHMC	6days, Cat B	35/- per transaction + 5/- per additional copy+Postal Charges*	60 + 20/- per copy of certificate	95/- + 25/- per additional copy
98	4		Death Certificate Corrections – GHMC	6days, Cat B	35/- per transaction + 5/- per additional copy	60 + 20/- per copy of certificate	95/- + 25/- per additional copy
99	5		Child Name inclusion – GHMC	6days, Cat B	35/- per transaction + 5/- per additional copy+Postal Charges*	20/- per copy of certificate	55/- + 25/- per additional copy
100	6		Non Availability Certificate – Birth - GHMC	3days,Cat B	35/- per transaction + 5/- per additional copy+Postal Charges*	20/- per copy of certificate	55/- + 25/- per additional copy
101	7		Non Availability Certificate - Death – GHMC	3days,Cat B	35/- per transaction + 5/- per additional copy	20/- per copy of certificate	55/- + 25/- per additional copy
102	8		Birth Certificate – C&DMA	First time 5 days second and subsequent times - 15 min, Cat-B	35/-+Postal Charges*,25/- for Cat A	Each copy 50/- (Up to 4 copies) From 5th onwards 100/-	35/- + Panchayat level+10/- per copy Muncipality-35/- + 50/- up to 4 copies. beyond 4 copies 100/-
103	9		Death Certificate – C&DMA	First time 5 days second and subsequent times - 15 min	35/-+Postal Charges*	Each copy 50/- (Up to 4 copies) From 5th onwards 100/-	35/- + Panchayat level+10/- per copy Muncipality-35/- + 50/- up to 4 copies. beyond 4 copies 100/-
104	10		Corrections in Birth Certificate - CDMA	5 days, Cat B	35/-+Postal Charges*	50/- (Up to 4 copies) From 5th onwards 100/-	35/- + Panchayat level+10/- per copy Muncipality-35/- + 50/- up to 4 copies. beyond 4 copies 100/-
105	11		Corrections in Death Certificate - CDMA	5 days,Cat B	35/-+Postal Charges*	50/- (Up to 4 copies) From 5th onwards 100/-	35/- + Panchayat level+10/- per copy Muncipality-35/- + 50/- up to 4 copies.

							beyond 4 copies 100/-
106	12		Child Name inclusion – C&DMA	First time 5 days , 2nd time onwards 15 min	35/-+Postal Charges*	50/- (Up to 4 copies) From 5th onwards 100/-	35/- + Panchayat level+10/- per copy, Muncipality-35/- + 50/- up to 4 copies, beyond 4 copies 100/-
107	13		Permission for Water Connections – C&DMA	15 Days, Cat B	35/-	Nil	35/-
108	14		Transfer Of Title Deeds – C&DMA	15 Days, Cat B	35/-	0.1% on Value of Property	35/-+ Statutory Charges
109	15		Applying for Trade license – C&DMA	15 Days, Cat B	35 /-	As stipulated	35/- + As stipulated
110	16		Applying for Building permission – C&DMA	15 Days, Cat B	35/-	Nil	35/-
111	17		New Assessment request – C&DMA	15 Days,Cat B	35/-	Nil	35/-
112	18		Sub-Division request – C&DMA	15 Days, Cat B	35/-	Nil	35/-
113	19		Exemption request – C&DMA	15 Days,Cat B	35/-	Nil	35/-
114	20		Vacation remission – C&DMA	15 Days, Cat B	35/-	Nil	35/-
115	21		Non Availability Certificate – Birth – CDMA	First time 5 days , 2nd time onwards 15 min	35/-+Postal Charges*	50/- (Up to 4 copies) From 5th onwards 100/-	35/- + Panchayat level+10/- per copy, Muncipality-35/- + 50/- up to 4 copies beyond
116	22		Non Availability Certificate - Death – CDMA	First time 5 days , 2nd time onwards 15 min	35/-+Postal Charges*	50/- (Up to 4 copies) From 5th onwards 100/-	35/- + Panchayat level+10/- per copy, Muncipality-35/- + 50/- up to 4 copies beyond
117	1	POLICE	Permission of Bandhobust	7 Days,Cat B	35/-	As Stipulated	35/- + Statutory Charges
118	2		Issuance of Certificates for (Character, Antecedents, No obj	7 days, Cat B	35/-	As Stipulated	35/- + Statutory Charges
119	3		Missing lost Documents	21 Days,Cat B	35/-	As Stipulated	35/- + Statutory Charges
120	4		License for Hostels, Lodges, Theme, Entertainment, Restau	7 Days, Cat B	35/-	As Stipulated	35/- + Statutory Charges
121	1	CIVIL SUPPLIES	Ration Card Mutations	7 days, Cat B	35/-	NIl	35/-
122	2		Print ration card	15 Minutes, Cat A	15/-	Nil	15/-
123	3		FP Shop Renewal	15days, Cat B	35/-	500/- for 2 years	535/-
124	4		Conversion of White Card to Pink Card	30 Days, Cat B	35/-	Nil	35/-
125	5		Deletion of Member in Ration Card	30 Days, Cat B	35/-	Nil	35/-
126	6		Household Head Modifications	30 Days, Cat B	35/-	Nil	35/-
127	7		New Gas Connection Application	30 Days, Cat B	35/-	Nil	35/-
128	8		Ration Card Modifications With in the Office	30 Days, Cat B	35/-	Nil	35/-
129	9		Ration Card Transfer	30 Days, Cat B	35/-	Nil	35/-
130	10		Surrender of Ration Card	30 Days, Cat B	35/-(including courier charges)	Nil	35/-
131	11		Ration Card Member Addition	30 Days, Cat B	35/-	Nil	35/-
132	12		Ration Card Member Migration	30 Days, Cat B	35/-	Nil	35/-
133	13		Ration Card Missing Details in Databases	30 Days, Cat B	35/-	Nil	35/-
134	14		Issue of New Ration Card (Pink)	30 Days, Cat B	35/-	Nil	35/-
135	1		LL Slot Booking with Fee Payment	15 Min, Cat A	25/	Application fees is Rs. 30 (for each class of vehicle), Service charge is Rs.	85/-

136	2	RTA	DL Slot Booking with Fee Payment	15 Min, Cat A	25/	Application Fee - Rs. 40/- , Test Fee - Rs. 100/-, Smart Card Fee- Rs. 200/-, Service Charge - Rs. 150, Postal Charge - Rs. 35	550/-
137	3		RC Abstract	15 Min, Cat A	25/-	65/-	90/-
138	4		DL Abstract	15 Min, Cat A	25/-	65/-	90/-
139	1	EDUCATION	Application for issue of Age Certificate	7 days, Cat B	35/-	80/-	115/-
140	2		Application for duplicate Memo of Marks	7 days, Cat B	35/-	80/-	115/-
141	3		Application for Re-Counting of Marks	30 days, Cat B	35/-	500/- per subject	35/- + 500/- per Subject
142	4		Application for Migration Certificate	7 days, Cat B	35/-	80/-	115/-
143	1	NPDCL	NAME CHANGE - NPDCL	7 days, Cat B	35/-	Nil	35/-
144	2		NEW CONNECTION - 6A – STREET LIGHTS - NPDCL	30 Days, Cat B	35/-	Nil	35/-
145	3		NEW CONNECTION - 6B – PUBLIC WATER WORKS - NPDCL	30 Days, Cat B	35/-	Nil	35/-
146	4		NEW CONNECTION - GENERAL PURPOSE - NPDCL	30 Days, Cat B	35/-	Nil	35/-
147	5		NEW CONNECTION - RELIGIOUS PLACES (Temples, Church,	30 Days, Cat B	35/-	Nil	35/-
148	6		NEW CONNECTION COMMERCIAL -NPDCL	30 Days, Cat B	35/-	Nil	35/-
149	7		NEW CONNECTION COMMERCIAL-HOARDINGS-NPDCL	30 Days, Cat B	35/-	Nil	35/-
150	8		NEW CONNECTION DOMESTIC -NPDCL	30 Days, Cat B	35/-	Nil	35/-
151	9		Load Change - NPDCL	30 Days, Cat B	35/-	Nil	35/-
152	10		CATEGORY LOAD CHANGE- NPDCL	7 days, Cat B	35/-	Nil	35/-
153	11		CATEGORY CHANGE- NPDCL	7 days, Cat B	35/-	Nil	35/-
154	12		New Connection for Industries-NPDCL	37 Days,Cat B	35/-	As Stipulated	35/-
155	13		New Connection for Cottage Industries-NPDCL	37 Days,Cat B	35/-	As Stipulated	35/-
156	1	Industries and Commerce	Pavala Vaddi	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC- 60 Days, cat B	35/- + 150/- (courier Charges)	Nil	185/-
157	2		Cleaner Production Measures	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC- 60 Days, cat B	35/- + 150/- (courier Charges)	Nil	185/-
158	3		Skills Up gradation	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC- 60 Days, cat B	35/- + 150/- (courier Charges)	Nil	185/-
159	4		ISO/BIS Certification	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC- 60 Days, cat B	35/- + 150/- (courier Charges)	Nil	185/-
160	5		Power Cost Reimbursement	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC- 60 Days, cat B	35/- + 150/- (courier Charges)	Nil	185/-
161	6		Sales Tax Reimbursement	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC- 60 Days, cat B	35/- + 150/- (courier Charges)	Nil	185/-
162	7		Stamp Duty/Land Cost/Land Conversion Charges/Mortgage	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC- 60 Days, cat B	35/- + 150/- (courier Charges)	Nil	185/-
163	8		Investment Subsidy	GM/DIC (Micro/ Medium/ Large/ Mega- 30 Days & Commisionerate/SLC- 60 Days, cat B	35/- + 150/- (courier Charges)	Nil	185/-
164	1		25% Power Subsidy	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
165	2		Conversion to Industrial Power Tariff	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-

166	3	ITC	100%/50% Stamp duty Refund	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
167	4		Recruitment Assistance	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
168	5		50% Exhibition Rental Refund	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
169	6		Tier II/III Location Anchor Company Incentive	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
170	7		Reimbursement of Patent filing cost	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
171	8		Declaration of IT Park Status	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
172	9		Reimbursement of Quality Certification expenditure	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
173	10		Specific Incentives for SC/ST/ Women Entrepreneurs	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
174	11		Allotment of land	90 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
175	1	Labour	Registration of Establishment / Shop (Form - I)	7 days, Cat B	35/-	As Stipulated	35/-+statutory charges
176	2		Renewal of Establishment / Shop (Form - III)	7 days, Cat B	35/-	As Stipulated	35/-+statutory charges
177	3		Issuance of duplicate certificate for Registered Establishment / Shop	7 days, Cat B	35/-	As Stipulated	35/-+statutory charges
178	4		Notice of Change	7 days, Cat B	35/-	As Stipulated	35/-+statutory charges
179	5		AMENDMENT OF CONTRACTOR LICENSE	Cat B, 15 Days	35/-	2000/-	2035/-
180	6		AMENDMENT REGISTRATION OF ESTABLISHMENT	Cat B, 30 Days	35/-	2000/-	2035/-
181	7		LICENSE OF CONTRACTOR	Cat B, 30 Days	35/-	2000/-	2035/-
182	8		NOTICE OF COMMENCEMENT OR COMPLETION OF WORK	Cat B, 30 Days	35/-	2000/-	2035/-
183	9		REGISTRATION OF ESTABLISHMENT EMPLOYING CONTRACT LABOUR	Cat B, 30 Days	35/-	2000/-	2035/-
184	10		REGISTRATION OF MOTOR TRANSPORT	Cat B, 30 Days	35/-	6000/-	6035/-
185	11		RENEWAL OF CONTRACT LICENSE	Cat B, 30 Days	35/-		35/-
186	1	Mining and Geology	Reconnaissance permit	180 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
187	2		Prospecting License	270 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
188	3		Mining Lease	1 year, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
189	4		Granite Quarry Lease	180 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
190	5		Marble Quarry Lease	180 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
191	6		Other Quarry Lease	120 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
192	7		Mineral Dealer License	30 days, Cat B	35/- + 150/- (courier Charges)	Nil	185/-
193	8		Annual Fee Payment for Lease	15 Minutes,Cat A	35/-	As Stipulated	35/- + Statutory Charges
194	9		Generate Transit Forms	15 Minutes,Cat A	Nil	Nil	Nil
195	10		Request for Mineral Permit	10 Days,Cat B	Nil	As Stipulated	Statutory Chatges
196	11		Update Dispatch Details	15 Minutes,Cat A	Nil	Nil	Nil
197	12		Update Production Dispatch	15 Minutes,Cat A	Nil	Nil	Nil
198	1		Crop Insurance	2 working days, Cat-B	20/-	Nil	20/-
199	2		Subsidized Seed Distribution	2 Working Days, Cat B	10/-	Depends Seed type and Quantity	10/-+statutory Charges
200	3		Farm mechanization	10days,Cat B	20/-	As Stipulated	20/- + Statutory Charges

201	4		Application Resubmission	3days,Cat B	35/-	depends on number of documents uploaded	35+statutory Charges
202	5		Manufacturing New	Cat B, 45 days	35/-	1000/- +document charges	35+statutory Charges
203	6		Manufacturing Addition of Fertilizers	Cat B, 30 days	35/-	200/- +document charges	35+statutory Charges
204	7		Manufacturing Address Details Change	Cat B, 30 days	35/-	200/- +document charges	35+statutory Charges
205	8		Manufacturing Chemist Details Change	Cat B, 30 days	35/-	200/- +document charges	35+statutory Charges
206	9		Manufacturing name change	Cat B, 30 days	35/-	200/- +document charges	35+statutory Charges
207	10		Manufacturing Duplicate	Cat B, 30 days	35/-	100/- +document charges	35+statutory Charges
208	11		Manufacturing Godown Deletion	Cat B, 30 days	35/-	200/- +document charges	35+statutory Charges
209	12		Manufacturing Godown Inclusion	Cat B, 30 days	35/-	200/- +document charges	35+statutory Charges
210	13		Manufacturing Renewal	Cat B, 30 days	35/-	1000/- +document charges	35+statutory Charges
211	14		Manufacturing Responsible Person Details Change	Cat B, 30 days	35/-	200/- +document charges	35+statutory Charges
212	15		Retail Dealer Change of Firm Name	Cat B, 30 days	35/-	30/- +document charges	35+statutory Charges
213	16		Retail Dealer Form O inclusion	Cat B, 30 days	35/-	30/- +document charges	35+statutory Charges
214	17		Retail Dealer Godown Deletion	Cat B, 30 days	35/-	30/- +document charges	35+statutory Charges
215	18	Agriculture	Retail Dealer Godown Inclusion	Cat B, 30 days	35/-	30/- +document charges	35+statutory Charges
216	19		Retail Dealer Inclusion of Imported Products	Cat B, 30 days	35/-	30/- +document charges	35+statutory Charges
217	20		Retail Dealer Responsible Person Details Change	Cat B, 30 days	35/-	30/- +document charges	35+statutory Charges
218	21		Retail Dealer Sale Point Address Change	Cat B, 30 days	35/-	30/- +document charges	35+statutory Charges
219	22		Retail Dealer Duplicate	Cat B, 30 days	35/-	25/- +document charges	35+statutory Charges
220	23		Retail Delear new	Cat B, 30 days	35/-	1250/- +document charges	35+statutory Charges
221	24		Retail Delear Renewal	Cat B, 30 days	35/-	1250/- +document charges	35+statutory Charges
222	25		Wholesale Dealer Change of Firm Name	Cat B, 30 days	35/-	150/- +document charges	35+statutory Charges
223	26		Wholesale Dealer Duplicate	Cat B, 30 days	35/-	75/- +document charges	35+statutory Charges
224	27		Wholesale Dealer Form O inclusion	Cat B, 30 days	35/-	150/- +document charges	35+statutory Charges
225	28		Wholesale Dealer Godown Deletion	Cat B, 30 days	35/-	150/- +document charges	35+statutory Charges
226	29		Wholesale Dealer Godown Inclusion	Cat B, 30 days	35/-	150/- +document charges	35+statutory Charges

227	30		Wholesale Dealer Inclusion of Imported Products	Cat B, 30 days	35/-	150/- +document charges	35+statutory Charges
228	31		Wholesale Dealer New	Cat B, 30 days	35/-	2250/- +document charges	35+statutory Charges
229	32		Wholesale Dealer renewal	Cat B, 30 days	35/-	2250/- +document charges	35+statutory Charges
230	33		Wholesale Dealer Responsible Person Details Change	Cat B, 30 days	35/-	150/- +document charges	35+statutory Charges
231	34		Wholesale Dealer Sale Point Address Change	Cat B, 30 days	35/-	150/- +document charges	35+statutory Charges
232	1	Election	Application of transposition	Cat B, 30 Days	25/-	Nil	25/-
233	2		Application for inclusion of Name in the Electoral Rolls	Cat B, 30 Days	25/-	Nil	25/-
234	3		Application of change of details	Cat B, 30 Days	25/-	Nil	25/-
235	4		Issuance of PVC Cards	Cat A, 15 Minutes	25/-	Nil	25/-
236	5		Issue of Voter Certificate/I-Card	15 Minutes,cat A	10/-	Nil	10/-
237	6		Application for Objection/Deletion of Name in Electoral roll	Cat B, 30 Days	25/-	Nil	25/-
238	1	Social Welfare Department	Application for Scholarship(Renewal)	Cat A, 15 Minutes	25/-	Nil	25/-
239	2		Premetriculation Scholarship Services	Cat A, 15 Minutes	25/-	Nil	25/-
240	3		Application for Scholarship(Fresh)	Cat A, 15 Minutes	25/-+Postal Charges*	Nil	25/-
241	1	Health Care Department	Allopathic Medical care Hospital registration	90 Days, Cat B	35/-	As Stipulated	35/- + Statutory Charges
242	2		Registration or Renewal of Scanning Center Permission	30 days, Cat B	35/-	25,000/- for single center & 35,000 for multiple centers	35/- + Statutory Charges
243	1	School Education Department	School Registration	7 Days, Cat B	35/-	As Stipulated	35/- + Statutory Charges
244	2		CORRECTION OF SSC CERTIFICATE	30 Days, Cat B	35/-	Nil	35/-
245	1	CPDCL	New Connection Domestic -CPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60 Days, 33KV- 90 Days, EHT 180 Days)	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
246	2		New Connection General Purpose-CPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60 Days, 33KV- 90 Days, EHT 180 Days)	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
247	3		Name Change- CPDCL	Cat B, 7 Days	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
248	4		Load Change-CPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60 Days, 33KV- 90 Days, EHT 180 Days)	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
249	5		Category Change-CPDCL	Cat B, 7 Days	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
250	6		New Connection-6A Street Lights - CPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60 Days, 33KV- 90 Days, EHT 180 Days)	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
251	7		New Connection-6B-Public Water Works - CPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60 Days, 33KV- 90 Days, EHT 180 Days)	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
252	8		New Connection Commercial - CPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60 Days, 33KV- 90 Days, EHT 180 Days)	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges

253	9		New Connection Commercial Hoardings - CPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60 Days, 33KV- 90 Days, EHT 180 Days)	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
254	10		New Connection Agriculture Services - CPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60 Days, 33KV- 90 Days, EHT 180 Days)	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
255	11		New Connection Religious Places CPDCL	Cat B, (With Estimate LT Urban-2Days, Rural- 7 days/ Without Estimate LT-30Days, 11Kv-60 Days, 33KV- 90 Days, EHT 180 Days)	35/-+ 25/- Postal Charges	As Stipulated	60/- + Statutory Charges
256	1	Rural Development	Request for AIDS & Appliances	Cat A, 15 Minutes	25/-	Nil	25/-
257	2		Request for SADAREM Certificate	Cat A, 15 Minutes	25/-	Nil	25/-
258	1	Co-operative Societies	Amendment of Bye laws	Cat B, 30 days	35/-	1% of Registration Fee Subject to Minimum Rs. 50/-	35/- + Statutory Charges
259	2		Co Operative Society Registration	Cat B, 30 days - APCS 60 days - MACS	35/-	Weaker Section - Rs. 500/- Urban banks - Rs. 25,000/- Housing - Rs. 20,000/- Credit Societies - Rs. 5,000/- Other Societies - Rs. 100/- Dist. Level Societies - Rs.10,000/- State Level Federation -	35/- + Statutory Charges
260	3		Conversion of Registered Cooperative Society to 1995 acts	Cat B, 45 days	35/-	Weaker Section - Rs. 500/- Urban banks - Rs. 25,000/- Housing - Rs. 20,000/- Credit Societies - Rs. 5,000/- Other Societies - Rs. 500/- Dist. Level Societies - Rs.10,000/- State Level Federation -	35/- + Statutory Charges

261	4		Issuance of Registration Certificate	Cat A, 15 Minutes	25/-	Weaker Section - Rs. 100/- Urban banks - Rs. 1,000/- Housing - Rs. 2,000/- Credit Societies - Rs. 1,000/- Other Societies - Rs. 100/- Dist. Level Societies - Rs.1,000/- State Level Federation -	25/- + Statutory Charges
262	5		Issue of Certified Copy of Bye Law	Cat A, 15Min	25/-	Weaker Section - Rs. 100/- Urban banks - Rs. 1,000/- Housing - Rs. 2,000/- Credit Societies - Rs. 1,000/- Other Societies - Rs. 100/- Dist. Level Societies - Rs.1,000/- State Level Federation -	25/- + Statutory Charges
263	1	Employment	Registration with Employment Exchange	Cat B, 5 Days	35/-	NIL	35/-
264	1	Technical Education	Application for Migration Certificate	Cat B, 3 Days(After 1984), 6Days (Before 1984)	35/-	600/-	635/-
265	2		Duplicate Marks Memo	Cat B, 3 Days	35/-	600/-	635/-
266	3		Genuineness of Certificate	Cat B, 7 Days	35/-	500/-	535/-
267	4		Interim Certificate	Cat B, 3 Days	35/-	600/-	635/-
268	1	Warangal Muncipal Corporation	Application for New Tap Connection	Cat B, 15 Days	35/-	Demand + Surcharge	35/- + Statutory Charges
269	2		Application for New Trade License	Cat B, 15 Days	35/-	Demand + Surcharge	35/- + Statutory Charges
270	3		Application for Tax Billing of Property and Water Tax	Cat B, 15 Days	35/-	Demand + Surcharge	35/- + Statutory Charges
271	4		Application for Trade License Billing	Cat B, 15 Days	35/-	Demand + Surcharge	35/- + Statutory Charges
272	5		Final Payment for WMC Services	Cat B, 15 Days	35/-	Demand + Surcharge	35/- + Statutory Charges
273	1	Minority Welfare	Certified copy of Service Rendering Certificates for Cash Gra	Cat A, 15 Minutes	25/-	25/-	50/-
274	2		Certified copy of Proceedings regarding appointment of Ma	Cat A, 15 Minutes	25/-	25/-	50/-
275	3		Certified Copy of Muntakhabs, Registered u/s.36 of Waqf Ac	Cat A, 15 Minutes	25/-	25/-	50/-
276	4		Certified copy of Proceedings regarding Appointment of Muthawallies	Cat A, 15 Minutes	25/-	25/-	50/-
277	5		ISSUE OF MARRIAGE LICENSE TO PASTORS	Cat B, 30 Days	35/-	Nil	35/-
278	6		MINORITY STATUS CERTIFICATE	Cat B, 30 Days	35/-	School - 500/-, Colleges - 1000/-	Schools - 535/-, Colleges - 1035/-
279	1	Intermdiate Education	Duplicate Marks Memo	Cat B, 3 Days	35/-	50/-	85/-
280	2		Migration Certificate	Cat B, 3 Days	35/-	150/-	185/-
281	3		Recounting/Re-Verification of Marks	Cat B, 15 Days	35/-	Recounting - 600/-, Re-Verification - 100/-	Recounting - 635/-, Re-Verification - 135/-

282	1	Aarogyasri	Aarogyasri employee health card	Cat B, 3 Days	35/-	Nil	35/-
283	1	Collegiate Education	Application for Admission into colleges	15 Min, Cat A	25/-	Nil	25/-
284	2		Transfer Certificate	5 days, Cat B	35/-	6/-	41/-
285	3		Conduct Certificate	3 Days, Cat B	35/-	1/-	36/-
286	4		Bonafied Certificate	4 Days, Cat B	35/-	1/-	36/-
287	1	HYDERABAD METROPOLITAN WATER SUPPLY&SEWERAGE BOARD	Application for enhancements of existing water connection	Cat B, 30 Days	35/-	As Stipulated	35/- + Statutory Charges
288	2		Application For New Water Connection	Cat B, 30 Days	35/-	As Stipulated	35/- + Statutory Charges
289	3		Disconnection Request	Cat B, 30 Days	35/-	As Stipulated	35/- + Statutory Charges
290	4		Name Change Request	Cat B, 30 Days	35/-	As Stipulated	35/- + Statutory Charges
291	1	Legal Metrology	ALTERATION IN REGISTRATION OF MANUFACTURER/PACK	Cat B, 15 Days	35/-	100/-	135/-
292	2		APPEAL AGAINST THE ORDER OF INSPECTOR/ASST CONTR	Cat B, 30 Days	35/-	200/-	235/-
293	3		APPEAL TO GOVT AGAINST ORDER OF CONTROLLER	Cat B, 30 Days	35/-	500/-	535/-
294	4		CONDUCT TEST OF FRESH SAMPLES	Cat B, 30 Days	35/-	2,500/-	2,535/-
295	5		GRANT OF DEALING LICENSE	Cat B, 30 Days	35/-	2,000/-	2,035/-
296	6		GRANT OF MANUFACTURING LICENSE	Cat B, 30 Days	35/-	10,000/-	10,035/-
297	7		GRANT OF REPAIRING LICENSE	Cat B, 30 Days	35/-	5,000/-	5,035/-
298	8		REGISTRATION AS MANUFACTURER/PACKER/IMPORTER	Cat B, 30 Days	35/-	500/-	535/-
299	9		Issue of Duplicate License	Cat B,30 Days	35/-	10,000/-	10,035/-
300	10		Duplicate Verification of License	Cat B,30 Days	35/-	10,000/-	10,035/-
301	11		Alteration of License	Cat B, 30 Days	35/-	10,000/-	10,035/-
302	1	Endowment Department	SRI DURGA MALLESWARA SEVA TICKET BOOKING	Cat A, 15 Minutes	Rs. 5/-(Below 100), Rs. 25/-(Above 100)	As Stipulated	Rs. 5/-(Below 100), Rs. 25/-(Above 100)+ Statutory Charges
303	2		SRI LAXMI NARASIMHA SEVA TICKET BOOKING	Cat A, 15 Minutes	Rs. 5/-(Below 100), Rs. 25/-(Above 100)	As Stipulated	Rs. 5/-(Below 100), Rs. 25/-(Above 100)+ Statutory Charges
304	3		SRI VENKATESWARA SWAMY SEVA TICKET BOOKING	Cat A, 15 Minutes	Rs. 5/-(Below 100), Rs. 25/-(Above 100)	As Stipulated	Rs. 5/-(Below 100), Rs. 25/-(Above 100)+ Statutory Charges
305	1	Factories	Amendments in Horse Power/Man Power	Cat B, 7 Days	35/-	50/- + (33/- for local post, 46/- for non local post)	85/- + (33/- for local post, 46/- for non local post)
306	2		Annual Fee Payment	Cat A, 15 Minutes	25/-	Based on Annual Fee Amount	25/- + Statutory Charges
307	3		Annual Returns	Cat A, 15 Minutes	25/-	Nil	25/-
308	4		Change of Manager/ Occupier	Cat B, 7 Days	35/-	50/-, (33/- for local post, 46/- for non local post)	85/-, (33/- for local post, 46/- for non local post)
309	5		Plan Amendments Application	Cat B, 30 Days	35/-	100/-, (33/- for local post, 46/- for non local post)	135/-, (33/- for local post, 46/- for non local post)
310	1	Directorate of Medical Education	ISSUE OF DIPLOMA CERTIFICATE	Cat A, 15 Minutes	25/-	5000/-	5025/-
311	2		ISSUE OF DUPLICATE MARKS MEMO	Cat B, 15 Days	35/-	1000/-	1035/-
312	3		ISSUE OF MARKS MEMO(I/II/III YR)	Cat A, 15 Minutes	25/-	Nil	25/-
313	4		MARKS MEMO FOR INTERNSHIP	Cat A, 15 Minutes	25/-	500/-	525/-
314	5		RECOUNTING /RE-VERIFICATION OF MARKS	Cat B, 30 Days	35/-	100/- per subject	35/- + Statutory Charges
315	1	Drug Control	GRANT OF LICENSE FOR RETAIL & WHOLESALE MEDICAL SHOPS	Cat B, 30 Days	35/-	As Stipulated	35/- + Statutory Charges
316	2		PROCESSING OF APPLICATIONS FOR CHANGES IN EXISTING LICENSES	Cat B, 30 Days	35/-	As Stipulated	35/- + Statutory Charges

317	3		RENEWAL OF LICENSES FOR RETAIL & WHOLESALE MEDICAL SHOPS	Cat B, 30 Days	35/-	As Stipulated	35/- + Statutory Charges